



MEETING SPACE

Meeting space rental includes the use of built-in monitors with wireless connection capability, as well as non-dedicated Wi-Fi access for meeting attendees.

MEETING ROOM	DIMENSIONS	TOTAL SQ. FT.	THEATER	CLASSROOM	CONFERENCE	HOLLOW SQUARE	RECEPTION	ROUNDS	U-SHAPE
Columbia Suite	35' x 23'	800	35	25	22	20	35	25	20

AUDIO VISUAL SERVICES

- Meeting Packages Include:
 - Room Rental
 - 70-inch LCD Monitor
 - Wi-Fi for all attendees

CONFERENCE PACKAGE

- Wired/Wireless Microphones & Table Stands
- Speaker Sound System
- Conference Telephone with Dedicated Line

MEETING ACCESSORIES

- Flip Chart Package: Easel with One Flip Chart Pad, & 4 Colored Markers
- Writing Pads & Pens
- Podium

*OUR MEETING ROOM USES HDMI TO CONNECT PERSONAL LAPTOPS TO LCD TV MONITOR.

TERMS: AUDIO VISUALS ARE PRICED PER DAY. THE HOTEL PROHIBITS THE USE OF HUBS, SWITCHES AND ROUTERS WITHOUT PRIOR CONSENT. ALL MEETING ROOM CHARGES ARE SUBJECT TO 22% SERVICE CHARGE and 10% TAX.

▲ FOR MORE INFORMATION ON THE RIVER INN, PLEASE CONTACT:

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